

Options for Changing Icons

1. [Change the default icon set used for a HuskyCT site](#)
2. [Change the icon for a particular component in the existing default set](#)
3. [Change an individual icon on a Folder \(page\) in a HuskyCT site](#)

Detailed Instructions

Option 1: Change the default icon set

Click on Build Tab



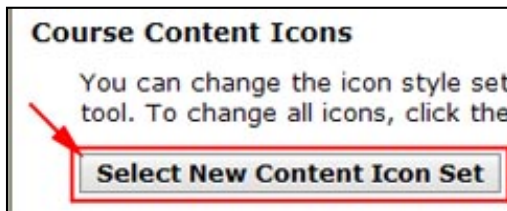
Click on Manage Course under Designer Tools



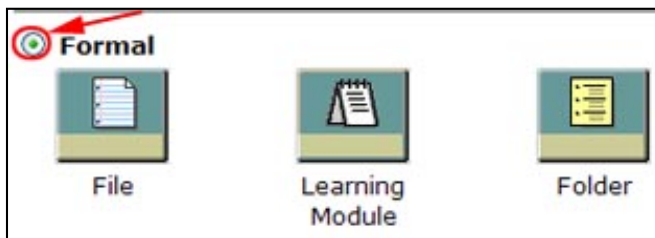
Click "Course Content Icons"



Click "Select New Content Icon Set" button



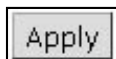
Click the radio button next to the new set



Click "Select" button at bottom of screen



Click "Apply" button at bottom of the screen.



Option 2: Change the icon for a particular component in the existing default set

Go to Build tab



Click on Manage Course under Designer Tools

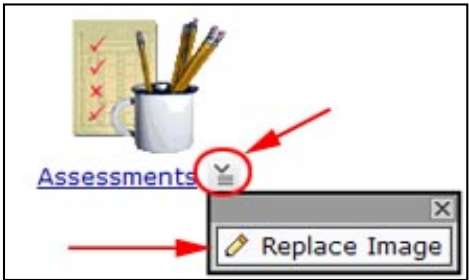


Click on "Course Content Icons" link

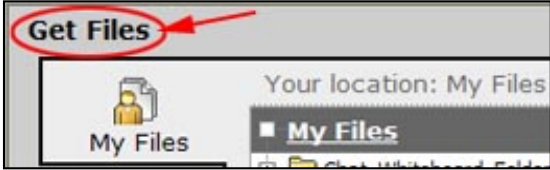


Click on gray option menu icon to right of icon

Click "Replace Image" option that appears



The "Get Files" window will appear



NOTE: The location selected by default may be your My Files. If the image is in a different location, you will need to indicate that location on this screen (Class Files or My Computer).

To select an image file previously uploaded to My Files or Class Files

Click on appropriate file location



Check the radio button next to the image file



Click OK button at bottom of window



The new icon image will appear



Click Apply button at bottom of screen



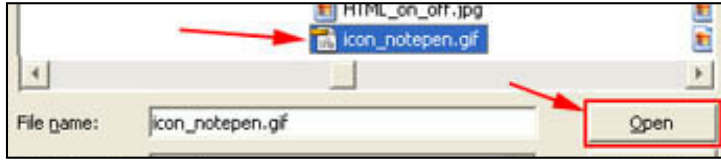
To use an image file currently on your computer

Click My Computer



A window for browsing for files on your computer will appear

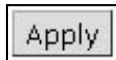
Click on file name, then on Open button



The new icon image will appear



Click Apply button at the bottom of the screen



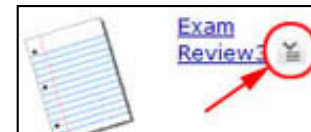
NOTE: The new icon will appear for every instance of that tool/component (e.g., every Learning Module) that already exists on the site and will be used every time items of that type are added in the future.

Option 3: Change an individual icon on an Organizer Page

From Build Tab

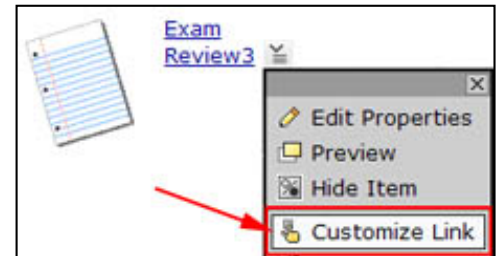
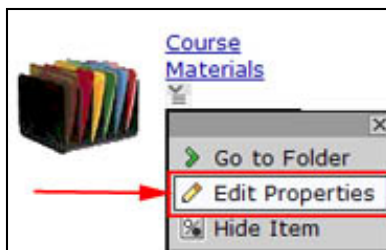


Click on gray option menu icon



Choose "Edit Properties" for Folders

Choose "Customize Link" for other icons

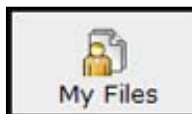


Click on Replace Icon



Choose the location of the image file (My Files, Class Files, My Computer)

Select the file (see directions above)



The new icon will appear

Click "Save" button

