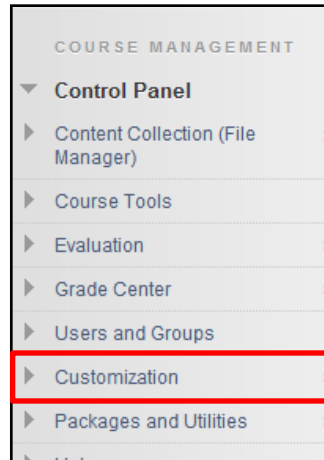


How to Adjust Student Access Dates

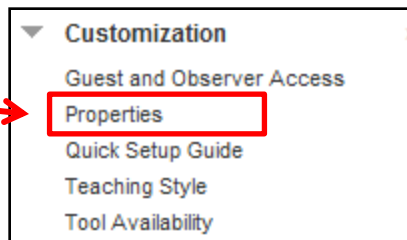
1. Go To Customization

Under **Course Management** select **Customization**



2. Select Properties

Under **Customization** select **Properties**



3. Edit the Properties

By default the start date for HuskyCT course sites is the official start date for the term.

Under **Set Availability**, be sure that course is available

Under **Set Course Duration** change the **Start Date** to the date of your choice.

It is also possible to adjust the **End Date**. This is typically done when a student with an incomplete needs continued access to the course site.

A screenshot of a web form for adjusting course properties. The form is divided into two main sections. The first section is titled "2. Set Availability" and contains the text "Make Course Available" followed by two radio buttons: "Yes" (which is selected and highlighted with a red box) and "No". The second section is titled "3. Set Course Duration" and contains the text "Duration" followed by three radio buttons: "Continuous", "Select Dates" (which is selected), and "Days from the Date of Enrollment" (with a value of "0"). Under "Select Dates", there are two date pickers: "Start Date" (with the value "08/27/2012" highlighted in a red box) and "End Date" (with the value "01/04/2013").

4. Click Submit

Once the date adjustment has been made, be sure to click on "**Submit**"

